**Yearbook Entries: Grading Rubric**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | 4 | 3 | 2 | 1 |
| Mechanics | Assignment is mostly free of spelling/grammatical errors. Errors do not affect readability. | Assignment contains several spelling/grammatical errors. Errors sometimes affect readability. | Frequent spelling/grammatical affect readability. | Assignment is difficult to read due to numerous errors. |
| Yearbook Components | All four entries include  - name/ nicknames   * year in school * student’s activities * a favorite * a quote * future plans * “award”   (28 components total) | Entries are missing no more than four components total. | Entries are missing five to eight components total. | Entries are missing over eight components total. |
| Accuracy of Information | The information included is correct for all four characters. | The information included is mostly correct for most of the characters. | The information included is mostly incorrect for most of the characters. | The information included is incorrect or missing. |
| Appearance | Entries are typed, attractive well-organized, and follow a yearbook format. | Entries are typed, organized, and follow a common format. | Entries are typed but lack organization and do not have a clear format. | Entries are not typed, lack organization, and do not have a clear format. |
| Completion/ Timeliness | At least four characters are included. Assignment is handed in on time. | N/A | N/A | Less than four characters are included. Assignment is handed in after the due date. |
| Total: \_\_\_\_ /20 |  |  |  |  |